



## Society Booking and Cancellation Policy

Should you go ahead with this date, we would ask that you pay a deposit of £10 per head and inform us of your final numbers at least one week before the event.

Full payment of all charges that remaining outstanding following receipt of the deposit, are to be made either on or before the day of the event.

You must advise us of any changes to your groups numbers no later than 48hrs prior to the event as failure to do so will result in your being charged for all meals ordered. Please ensure you provide us with details of any special dietary requirements.

If you cancel your booking within 24hrs or less, we will retain the full deposit.

If you cancel your booking on the day itself, we will retain the full deposit and also expect full payment of all meals ordered.

<u>If cancelled within:</u>	<u>Deposit retained:</u>
48hrs	75%
1 week prior	50%
2 weeks prior	25%
3 weeks prior	10%
4 weeks prior	5%

We would be grateful if you could ensure your group have information relating to our Dress Rules, both on the Course and in the Clubhouse, to save any potential embarrassment or confusion on the day.